



FOR AGENTS USE ONLY

- 2 Wage Slips attached / or 3 years accounts
- Utility Bill Attached
- Proof of Additional Income / Pension
- £65.00 including VAT

GUARANTOR APPLICATION

Please complete BOTH SIDES of form fully in INK and in BLOCK CAPITALS or this may cause delays in processing your application.

We regret that no explanation will be given should we be unable to accept you as a tenant

TO BE COMPLETED BY AGENT/TENANT

Applicants will be jointly and severally liable for the TOTAL RENT per month for the property

Tenant Ref. No.....

Applicants FULL Name.....

Proposed Tenancy Commencement Date.....

Property applied for.....

..... Post Code.....

Total Rent per month for the Property £.....

Total Rent per month for the Applicant £.....

Rental Period.....months

TO BE COMPLETED BY GUARANTOR

First Names.....
(Mr / Mrs / Miss / Ms)

Surname.....

D.O.B.....

Maiden Name.....

Marital Status.....

Are you currently: Owner Council Tenant Private Tenant

With Parents Other (Please specify).....

Current Address.....

..... Post Code.....

Period at Address.....years..... Months

Tel.....Evenings.....

Mobile.....

Email.....

Please provide previous addresses and dates of residency for the last 3 years (please attach a separate sheet if required)

Previous address.....

..... Post Code.....

Period at Address.....Years.....Months

YOUR EMPLOYMENT DURING THIS TENANCY
(Please notify your employer / accountant contact that enquiries will be made to verify this information.)

Company / Accountant Name.....

Address.....

..... Post Code.....

Daytime Tel.....Fax.....

Email.....

National Insurance Number.....

Payroll Number.....

Position Held.....

Salary £.....per month

Employment Commencement Date.....

Contact Name & Position.....

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Are you aware of any matters that may cause your employment to change in the near future? Yes No
(If Yes, please give details on a separate sheet)

If self-employed, 3 years accounts please



PAST EMPLOYMENT DETAILS – If you have been in your current employment for less than 3 years, please provide details of previous employment including commencement and leaving dates. *(Please attach a separate sheet if required).*

Position Held And Salary £ : p.c.m. Start Date [] [] Leaving Date [] []

Company

Address

.....

Contact name and their position

Daytime Tel No. Fax No.

Email

DO YOU HAVE ANY ADDITIONAL SOURCE OF INCOME? – Proof must be provided.

Pension £ [] p.a. Investment Income [] p.a. Other [] p/week

Please specify

Are you to guarantee the rent through your own mean? Yes No

If NO, how?

Are you a Vehicle Owner? Yes No Vehicle Reg. No. [] Drivers License No. []

CREDIT HISTORY

Are you aware of any CCJ's or Bankruptcy? Yes No
If Yes please give details.

I hereby authorise IMS Lettings Limited to make any enquiries considered necessary to substantiate information supplied on this application. I authorise you or your assessment company to disclose any information about me and my account to call any credit reference agency and/or any other tenancy database who may retain a record of such a search. This information is used to help me make credit, insurance, rental and property decisions and occasionally for fraud prevention or debt or tracing I give my permission to take up all necessary references and that these may be shown to a Landlord and/or their lender. The details you provide will be held by IMS Lettings Ltd and may be used to keep you up to date on our products and services and those of other organisations we believe will be of interest to you. If you prefer not to receive this information, please tick this box.

I confirm that the information supplied is to the best of my knowledge and belief, true.

Signature of Guarantor **X**.....Date.....